



# CSA REPORTING

## WHAT ARE MY RESPONSIBILITIES?

**Help connect the person with available options and resources.** Give them the Victim Rights and Resources Card/Brochure.

**Include reports from a witness, third party, victim, or offender.** Tell the person who disclosed the crime that you must share the information.

**Complete the online CSA reporting form.** If informed about a crime or an incident that might be a crime, you must report it to the Clery Compliance Office within 24 hours. The form is available on the UAPD website, [uapd.arizona.edu](http://uapd.arizona.edu) under the Clery Act icon.

**Share the information as related by the person.** Detailed information will help correctly categorize the crime.

**CSAs are not responsible for determining whether a crime took place.** You are responsible only for gathering the facts. Do not investigate the incident.

## WHAT SHOULD I REPORT?

**Murder - Negligent Manslaughter – Rape - Fondling - Incest - Statutory Rape - Robbery - Aggravated Assault - Burglary  
- Motor Vehicle Theft - Arson - Dating Violence - Domestic Violence - Stalking – Alcohol Law Violations - Drug Law  
Violations – Weapons Law Violations  
Crimes Motivated by Hate or Bias, including all the above and Larceny/Theft - Simple Assault - Intimidation -  
Destruction of Property/Vandalism**

## WHEN IN DOUBT REPORT!

[uapd.arizona.edu/content/clery-act-and-reports](http://uapd.arizona.edu/content/clery-act-and-reports)

If you have questions about your role or responsibility as a CSA, contact Paula Dorer, UArizona Clery Compliance Coordinator, 520-626-5660, [pdorer@arizona.edu](mailto:pdorer@arizona.edu).

