
Annual Reminder: Your CSA Designation & Training

From CleryAct <CleryAct@arizona.edu>

Date Thu 9/11/2025 10:24 AM

To CleryAct <CleryAct@arizona.edu>



Dear colleague,

This message serves as an annual reminder that you have been identified as a [Campus Security Authority](#) (CSA). We want to ensure you are aware of your responsibilities, the updated annual training available in EDGE Learning, and updated CSA resources on the Clery Act website.

Your CSA Designation

The university identifies CSAs based on position descriptions and employment functions. A CSA is most simply an employee with significant responsibility for student and campus activities. You are entrusted to promptly notify the university of crimes reported to you but **are not responsible** for investigating a crime or determining if a crime has occurred. If you have recently changed roles and believe you are no longer a CSA, please notify University Compliance at clery@arizona.edu.

Your Obligations as a CSA

- Encourage crime victims and witnesses to report Clery crimes to University of Arizona Police Department or local law enforcement.
- Advise reporting individual(s) that you must report the crime as a statistic but need not identify victims or witnesses in the report.
- Complete the [Campus Security Authority Report form](#) as soon as possible and within 24 hours of becoming aware of a reportable crime.
- Provide survivors of sexual assault, domestic violence, dating violence, and stalking with [written information on their rights and options](#).

Your CSA Training

To ensure you have a clear understanding of your role as a CSA, we provide annual **CSA training** available in EDGE Learning. This concise and engaging training was completely updated this year to include new information on hazing and other updates.

To access the training, [log in to EDGE Learning](#), go to “My Learning” section and select “Campus Security Authority (CSA).” If you have not done so this year, please complete this training as soon as possible.

Clery Act Compliance Updates

- **Victims Rights & Resources**: The University Compliance team has developed several new resources for victims of certain crimes including [Sexual Assault, Domestic Violence, Dating Violence, & Stalking](#), [Hate Crimes & Bias-Related Incidents](#), and [Hazing](#). While victims of Sexual Assault, Domestic Violence, Dating Violence, and Stalking are required to be provided with written resources about their rights and options, we encourage you to share relevant information on [Victims' Rights & Resources](#) with anyone reporting a crime.
- **Hazing**: Beginning January 2025, the Stop Campus Hazing Act amended the Clery Act to include hazing among the list of crimes required to be disclosed in the university's Annual Security Report. If you receive reports of hazing, please complete the [CSA Reporting Form](#).
- **Thank you!**: The University of Arizona was recently awarded the National Association of Clery Compliance Officers & Professionals' (NACCOP) [Most Improved Clery Compliance Program](#) for 2025. We are grateful to all CSAs for your continued collaboration in reporting Clery crimes and meeting our institutional Clery obligations.

Sincerely,
University Compliance

Resources and Support

- [CSA role, responsibilities, and training](#)
- [Resources for Reporting Clery Crimes](#)
- [Additional resources are available in the Resource Library on the Clery Act website.](#)
- If you have any questions regarding your reporting obligations or need help, contact cleryact@arizona.edu.

For assistance with EDGE Learning: [24/7 Support Center](#).

This email was sent to university employees identified as a Campus Security Authority (CSA).